



West Virginia Board of Dental Examiners
1319 Robert C. Byrd Drive
PO Box 1447
Crab Orchard, WV 25827-1447

FOR OFFICE USE ONLY	
Clinical Board	_____
NB	_____ LAW _____
Recommendations	_____
Certifications	_____
Fees	_____

APPLICATION FOR LICENSE TO PRACTICE DENTAL HYGIENE

Applicant Identifying Information
Complete this section by providing all requested information. You must notify the Board office, in writing, of any address changes after you file this application in order to receive additional information.

Applicant's Name _____
Last
First
Middle
Suffix (Jr., III)

If Married, maiden name (if applicable) _____ Name of Spouse _____

U.S. Citizen: _____ Yes _____ No _____ **I am not a U. S. Citizen** but am a qualified alien under the federal Immigration and Naturalization Act, and I am lawfully present in the United States. ***Submit copy of Green Card or Visa.**

Preferred Mailing Address _____
Street
City
County
State
Zip

Home Address _____
Street
City
County
State
Zip

Home Phone () _____ Cell () _____

_____ _____ _____ _____
Place of Birth (City, State or Country) Date of Birth MM/DD/YYYY Gender M/F Race

*Social Security Number: _____

*The Social Security Number is not subject to disclosure as public information. The disclosure of the SSN for identification purposes is authorized and mandated by federal statutes requiring state dental boards to report to the Healthcare Integrity and Protection Data Bank and the National Practitioner Data Bank.

Military Service: _____ Dates of Service: _____
Branch of Service

Honorable / Dishonorable Discharge: _____ If other than Honorable, attach a copy.

Application must be completed with all requested information and documentation supplied. Application fee of \$60.00 (check or money order) must accompany application. Application Fee is non-refundable and non-transferable. *The application form is a public document subject to the Freedom of Information Act.*

II. Education Information

Pre-Dental Hygiene & Dental Hygiene College, School or Dental Hygiene Department of a University

	Name of School	Location (City, State or	From (Month/Year)	To (Month/Year)	Graduated Yes/No	Degree
Pre-Dental Hygiene						
Dental Hygiene						

***Please have an official dental hygiene school transcript sent directly to the Board office.**

III. Record of Licensure Information

List all states in which you have ever been licensed, whether currently active or not. Failure to disclose all licenses held may result in denial of your application.

State**	Date Issued	License No.	Expiration Date	Active or Inactive

****You must have a certified letter of good standing, bearing the State’s seal, sent directly to this office from each state listed.**

IV. Clinical & National Boards

Have you taken and passed the National Boards? _____

Dates—Part 1

Dates—Part II

If not on file in the Board office, you must have National Board send your scores directly to the office.

Have you taken and passed a state or regional clinical board? If so, which one? _____

Location where you took the exam - _____

Dates - _____

If not on file in the Board office, you must have the testing agency forward your scores directly to the office.

V. Personal History Information

Please respond to all questions. If you answer “yes” to any question, you must attach a written explanation. In addition, if you answer “yes” to any question, you may be requested to appear before the Board to answer additional questions and/or provide additional information.

- | | Circle One | |
|--|------------|----|
| 1. During any professional/dental hygiene education, were you ever dismissed, suspended, restricted, disciplined placed on probation, or otherwise acted against or did you take a leave of absence ? | Yes | No |
| 2. During any professional/dental hygiene education, were you ever requested to leave or did you leave, temporarily or permanently, prior to completion of training? | Yes | No |
| 3. Have you ever had an application for a license/certificate in any health care profession refused or denied by any licensing board, regulatory agency, health care facility or other entity? | Yes | No |
| 4. Have you ever had any written complaint, formal accusation, final order, disciplinary action, malpractice or consent order filed against you by any person, jurisdiction, licensing board or regulatory agency? | Yes | No |
| 5. Have you ever been arrested, charged or convicted, pled guilty or pled <u>nolo contendere</u> for violation of any federal, state, or local law (other than a minor traffic violation)?
(DWI & DUIs are not minor traffic violations).
(Although a conviction may have been expunged from the records by order of the court, it nevertheless must be disclosed in your answer). <u>You must attach the court disposition.</u> | Yes | No |
| 6. Are you currently under investigation or the subject of pending disciplinary action by any licensing board, regulatory agency, health care facility or other entity? | Yes | No |
| 7. Currently or within the last five years, have you been treated for any physical, mental or emotional condition that might interfere with your ability to competently and safely perform the essential functions of practice? | Yes | No |
| 8. Currently or within the last five years, have you been treated for drug or alcohol addiction that might interfere with your ability to competently and safely perform the essential functions of practice? | Yes | No |
| 9. Currently or within the last five years, have you developed any disease or condition, physical, mental or emotional, that might interfere with your ability to competently and safely perform the essential functions of practice? | Yes | No |

I belong to the following professional societies and organizations:

If I am licensed in West Virginia, I plan to : _____

Have you ever been known by any name(s) other than what is listed above? _____ Yes _____ No.

If yes, state in full every other name by which you have been known. If change was made by a Court Order, enclose copy.

Please list your addresses and occupations for the past ten years. Please complete this section, whether or not you were employed. List in chronological order.

From Month/Year	To Month/Year	Employer	Office Address	Occupation/Type of Practice

Physician's Statement of Examination of Applicant

I, _____, a duly licensed physician of the State of _____, have this day examined _____. The applicant herein, and my medical examination reveals that such applicant is free from all infectious, malignant, and contagious diseases, and such applicant is in sound and good health. Examination made in _____, State of _____, on the _____ day of _____, 20_____.

_____, MD/DO
 Physician's Signature

VI. References

List below the names of two individuals (preferably dentists) supplying references of good moral character, neither of whom is related to you or is a teacher at any dental college you attended. Reference letters are to be sent directly to the Board by fax or U. S. Mail.

Name	Address	Occupation
1.		
2.		

VII. Attestation

In addition to the foregoing information, I add the following:

- 1. I will read the Dental Laws and Rules of West Virginia before appearing before the Board for a jurisprudence examination, and I intend to practice dentistry in keeping within the spirit and the letter of these laws.
- 2. I hereby give permission to the West Virginia Board of Dental Examiners to secure additional information concerning me or any of the statements in this application from any person or any source the Board may deem necessary. I release, discharge and exonerate the Board, or it's agents, and/or any person furnishing information about me from any and all liability of every nature and kind arising out of the furnishing of such information.
- 3. I further agree to submit to questioning by the Board or any member thereof, and to substantiate my statements when necessary.
- 4. I shall present all credentials and documents required or requested by the Board.
- 5. I, the undersigned, do hereby affirm under penalty of perjury that all statements made and information contained in this application are true and correct to the best of my knowledge and belief. Further, I consent to a thorough investigation of my employment record and other information that may be necessary to verify my qualifications to practice. I understand that any final disciplinary actions that may ever be taken against my license, if granted, would be provided to a national disciplinary reporting system and that my Social Security number would be a part of that report.

This is to certify that the foregoing information is true and correct to the best of my knowledge.

Signature of Applicant

Date

NOTARY

**(PHOTOGRAPH)
ATTACH A RECENT
PHOTOGRAPH HERE**

Name of Applicant

County of _____ State of _____

Being duly sworn, says that he/she is the person who executed the above application for license to practice dental hygiene in the State of West Virginia, and that all the statements herein contained are true in every respect and that the attached photo is a true photo of the applicant.

Notary Signature

**NOTARY: Do not notarize unless a
photograph is attached.**

Sworn to and subscribed before me this _____ day of _____, 20____.

My Commission Expires _____

(SEAL)